

## Charter

### Transportation and Housing Coordination Workgroup

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This Charter creates and defines the Transportation and Housing Coordination Workgroup (Workgroup), as required by Health and Safety Code section 50407.5, to help achieve state and regional planning priorities as well as to maximize co-benefits of infrastructure investments. This Charter, along with applicable law, will provide the basic framework for the operation of the Workgroup and its Steering Committee.

#### **Related Administration and Legislative Action:**

- Governor Brown's Reorganization Plan #2 (GRP2)  
Governor Brown's Reorganization Plan #2 (GRP2) became effective on July 1, 2013. The Governor noted that the State's organizational structure lacked cohesion and logical organization. GRP2 reduced the number of agencies from 12 to 10, and better focused the missions of the newly formed agencies. Within this reformation, GRP2 restructured the Business, Transportation and Housing Agency and the State and Consumer Services Agency, to create the California State Transportation Agency (CalSTA) and to shift housing departments into the Business, Consumer Services and Housing Agency (BCSH).
- Ongoing Transportation and Housing Coordination  
Chapter 147, Statutes of 2012 (Senate Bill 1039, Steinberg), is a trailer bill to GRP2 that requires the Department of Transportation (Caltrans), the California Transportation Commission (CTC), and the Department of Housing and Community Development (HCD) to coordinate state housing and transportation policy and programs. SB 1039 added section 50407.5 to the Health and Safety Code, however, it did not specify how Caltrans, CTC, and HCD are to discharge the mandate to coordinate housing and transportation policy and programs. Assembly Bill 185 (2019) directs CARB, CTC, and HCD to meet at least twice per year to coordinate their implementation of policies that jointly affect transportation, housing, and air quality. State staff from CARB, CTC, and HCD meet throughout the year to plan and develop content for these biannual public meetings.
- Expanded membership of the Strategic Growth Council  
The mission of the Strategic Growth Council is to identify and review the activities and funding programs of its member state agencies to coordinate and promote sustainability, economic prosperity, and quality of life for all Californians. The Strategic Growth Council includes the Secretary of BCSH, the Director of the Office of Planning and Research, the Secretary of the Resources Agency, the Secretary of Environmental Protection, the Secretary of CalSTA, the Secretary of California Health and Human Services, and three member of the public -- one each appointed by the Governor, Senate Committee on Rules, and Speaker of the Assembly.
- State Planning Priorities  
California Government Code 65041.1 specifies and describes the state's planning priorities, which include promoting infill development and equity; protecting and preserving environmental and agricultural resources; and encouraging appropriate and efficient development patterns. These priorities are intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety across all

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communities in California, whether urban, suburban, or rural. These priorities, as listed in this code, support the context for integrating housing, transportation, and climate policies and priorities.

### **Purpose:**

This charter provides the formal structure for the coordination of transportation and housing programs and policy, consistent with Administration policy and in fulfillment of the requirements of Senate Bill 1039. Recognizing there are important connections between housing and transportation in the areas of policy, planning, and operations, this effort will foster the continued development of strong partnerships among state transportation and housing functions, even though those functions now exist in different state agencies. Successful coordination will help achieve state and regional planning priorities regarding housing and transportation to maximize the co-benefits of transportation infrastructure and housing investments. State priorities in this area have been broadly and specifically defined in statute and executive orders to do the following:

- Promote infill development<sup>1</sup>;
- Encourage sustainable land use and transportation planning;
- Improve transportation accessibility and safety;
- Promote equity and economic prosperity;
- Improve air quality for better public health outcomes;
- Reduce greenhouse gas emissions (GHGs) by specified dates and achieve carbon neutrality by 2045<sup>2</sup>, and;
- Adapt to an increasingly changing climate.

### **Key Objectives of the Charter:**

- *Institutionalize Ongoing Connections*  
Annually identify and institutionalize connection points between program activities where continued or improved coordination will enhance outcomes to encourage location efficiency in housing and transportation choices.
- *Share Data and Information to Facilitate Better-Informed Decisions*  
Regularly share information and best practices and, where appropriate, undertake joint research, data collection, and outreach.
- *Enhance Integrated Planning and Investment*  
Determine opportunities for integrated housing and transportation planning and investment working with federal and state agencies and metropolitan planning organizations. When feasible, align policies and funding to remove barriers to collaboration, leverage competitive funding opportunities, and increase the accountability and effectiveness of the partnership.
- *Facilitate Ad Hoc Coordination*  
Establish communication protocols that facilitate each organization's resources and expertise being readily available on an ad hoc basis ("strike teams") to assist in policy recommendations, strategic opportunities and when coordination will enhance program outcomes.

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<sup>1</sup> Gov. Code § 65041.1 Section (a)

<sup>2</sup> California Global Warming Solutions Act of 2006, Senate Bill 32 (Nunez, 2006); Executive Order B-30-15; Executive Order B-55-18; Senate Bill 375 (Steinberg, 2008)

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## **Governance Structure:**

### *Steering Committee*

- The Steering Committee shall direct the efforts of the Workgroup and shall be comprised of the following members:
  - Secretary of the Business, Consumer Services, and Housing Agency
  - Secretary of the State Transportation Agency
  - Director of the Department of Transportation
  - Executive Director of the California Transportation Commission
  - Chief Executive Officer of the California High Speed Rail Authority
  - Executive Director of the California Housing Finance Agency
  - Director of the Department of Housing and Community Development
  - Executive Officer of the California Air Resources Board
  - Executive Director of the Strategic Growth Council
  - Director of the Governor's Office of Planning and Research
- The Steering Committee shall designate Secretaries as co-Chair for purposes of scheduling meetings and providing an agenda.
- As necessary, the members of the Steering Committee may be represented by a designee at a meeting.
- The Steering Committee will meet at least twice annually to establish strategic direction, review and establish deliverables, monitor progress, and set workload priorities.

### *Workgroup*

- The Workgroup shall coordinate transportation and housing programs and policy as directed by the Steering Committee. The Workgroup shall serve as an advisory committee and be comprised of the following members appointed by the Secretaries of CalSTA and BCSH pursuant to Government Code section 12851:
  - Deputy Secretary for Environmental Policy and Housing at the California State Transportation Agency
  - Deputy Secretary for Housing at the Business, Consumer Services, and Housing Agency
  - Chief of the Division of Transportation Planning at Caltrans
  - Deputy Director at the California Transportation Commission
  - Senior Planner at the Governor's Office of Planning and Research
  - Land Use Counsel at the Governor's Office of Planning and Research
  - Deputy Director of Housing Policy Development at the Department of Housing and Community Development
  - Program Manager at the Department of Housing and Community Development
  - Senior staff member of the California Housing Finance Agency
  - Planning Director at High Speed Rail Authority
  - Representative from the California Air Resources Board
  - Representative from the Strategic Growth Council
- The Workgroup shall be co-chaired by the Deputy Secretary for Environmental Policy and Housing at the California State Transportation Agency, and the Deputy Secretary for Housing at the Business, Consumer Services, and Housing Agency
- As necessary, the members of the Workgroup may be represented by a designee at a meeting.

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- The Workgroup will meet monthly.
- The Workgroup will be tasked with implementing the direction of the Steering Committee through completing deliverables and engaging staff in establishing and institutionalizing key points of coordination.
- The Workgroup will create a master calendar of key program dates/milestones requiring committee consideration or involvement.
- The Workgroup Co-Chairs will, from time to time, seek and obtain policy guidance and direction from the Secretaries of CalSTA and BCSH.
- The Workgroup may create sub-committees on an ad-hoc basis to implement the direction of the Steering Committee and to facilitate the completion of deliverables.

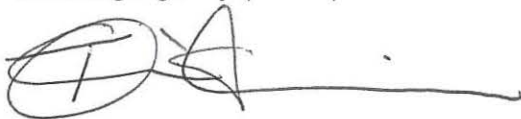
## Broader Coordination and Transparency:

The collaboration of transportation and housing functions of the state shall continue to be addressed through other state coordinating bodies such as the Strategic Growth Council, the California Interagency Council on Homelessness, and the Climate Action Team. Establishment of the Workgroup is intended to enhance, not diminish, the broader coordination efforts with the non-transportation and non-housing entities of the state.


The Secretary of CalSTA and the Secretary of BCSH can periodically use the Strategic Growth Council as a public forum to report on the efforts of the Steering Committee and Workgroup.

## Effective Date:


The effective date of this charter is as signed and approved by the Cabinet Secretaries of the California State Transportation Agency (CalSTA) and the Business, Consumer Services and Housing Agency (BCSH).



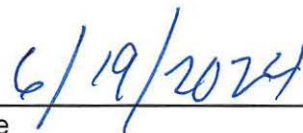
Toks Omishakin, Secretary  
California State Transportation Agency



Date



Tomiquia Moss, Secretary  
Business, Consumer Services and Housing Agency



Date